

NOMINATION FOR VOLUNTEER POSITION FOR 2024



I..... would like to nominate for the following position on the Newcastle Netball Association Volunteer team.

I am a financial member of the Newcastle Netball Association Inc.

SIGNED: DATE:

PHONE NO.....CLUB:

Please select one position – if you would like to apply for other positions, please complete a form for each position. Position Descriptions can be supplied upon request.

MANAGEMENT TEAM

- President
- Secretary
- Treasurer
- Competitions Manager
- Community Engagement & Marketing Officer
- Membership Manager
- Netball Development Manager

Responsibilities

- Responsible for the NNA Vision and Goals
- Responsible for all communication and correspondence
- Responsible for the Financial Management of the Association
- Responsible for the effective running of all NNA Competitions
- Responsible for building relationships with external service providers to increase the profile of NNA and communicating it
- Responsible for maintaining participation numbers
- Responsible for the development and advancement of Netball

OFFICE BEARERS

- Vice President
- Compliance Officer
- MPIO
- Assistant Treasurer
- Canteen Manager
- Facilities Manager
- Technology Officer
- Grading Convenor
- Fixtures Convenor
- NNA Tri Series Officer
- Registrar
- Assist. Competition Manager
- Junior Point Score Recorder
- Senior Point Score Recorder
- Coaching Convenor
- Umpire Convenor
- Representative Convenor
- Multi Media Officer
- Sponsorship officer
- Indigenous Officer
- Event Co-Ordinator

Responsibilities

- Assisting President when required
- Issues of non compliance by members (former Judiciary)
- Member Protection Compliance
- Financial assistance to the Treasurer
- Canteen management – buying, special days, menus etc..
- Hiring and upkeep of Facilities
- Monitoring of NNA operating systems and equipment
- Appropriate grading of teams in competition
- Allocation and publication of graded teams into fixtures schedules
- Running of the NNA Tri Series - should be non Tri Series Club member
- Member registrations
- Looking for other opportunities for competitions
- Check scoresheets for accuracy, update PlayHQ
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- Advancing and encouraging all coaches
- Advancing and encouraging all umpires
- Advancing and running NNA Rep program
- Assistance with NNA social media and media releases
- Sourcing and promoting Sponsors in line with NNA vision
- Assist NNA in reaching their vision
- Provide Assistance in organising events

COMMITTEE MEMBER

Responsibilities

- Canteen Committee assist with the running of the canteen
- Coaching Committee assist with the upskilling of Coaches and Development programs
- Fixtures Assistant assist with the process of allocating fixtures
- Grading Committee assist with the team grading process
- Indigenous Advisory Comm assist with organising indigenous events
- NNA Tri Series Committee assist with running the competition – needs to be 1 member from each of the
Eight clubs in the competition
- Representative Committee assist with running of the Representative program
- Umpire Committee assist with the upskilling of Umpires and Development programs

Skills I bring to this position and views for the future of NNA:

NOMINATOR

NAME: CLUB/TEAM:
(please print)

SIGNED: DATE: PHONE No:

SECONDER:

NAME: CLUB/TEAM
(please print)

SIGNED: DATE: PHONE No:

**PLEASE NOTE: ALL SIGNATORIES MUST BE FINANCIAL MEMBERS OF NEWCASTLE
NETBALLASSOCIATION INC.**

CLOSING DATE FOR ALL NOMINATIONS WILL BE Monday 4th March, 2024 by 8.00 p.m.

Email: The Secretary – Sally Unicomb– secretary@newcastlenetball.com.au