

REPRESENTATIVE UMPIRES GUIDELINES

Adopted by Newcastle Netball Executive Committee
on October 2019



Updated

Comments

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INTRODUCTION

1. The representative program is run by volunteers for the benefit of the whole Association.
2. Information regarding contacts and names will be distributed to each Representative Umpire setting out the names of the Representative Convener, the Senior and/or Junior State Coordinators, all Coaches, Managers, Assistants, Umpires and Umpires' Managers involved with that year's Titles. Information re the venues, the addresses and contact numbers of the accommodation for the Titles as well as all transport arrangements will be distributed.
3. For further information the Representative Umpires' Manager is to be contacted.
4. Umpires are to umpire at the highest standard in accordance with the Rules of Netball.

REPRESENTATIVE CORE BELIEF

Continual improvement, continual learning and striving for excellence in everything we do.

The Umpires' Manager will strive to continuously improve the sporting and social experience for all umpires as well as assisting them to achieve their potential in a positive and rewarding environment.

EXPECTATIONS FOR REPRESENTATIVE UMPIRES

- It is stressed that a high standard of commitment and behaviour is considered essential. During the Representation Season, representative umpires are expected to give priority to netball.
- Any umpire who does not show the correct attitude may be replaced.
- All those involved at NNA netball have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- All NNA umpiring and administrative personnel will at all times conduct themselves so that they will be a credit to both the history and the future of representative netball at community and Hunter level and in accordance with Netball NSW's Code of Behaviour. At carnivals, training, State Titles and all related activities, it is expected that all representative umpires will adhere to the NNA Code of dress and uniform requirements.
- Attendance at the Newcastle Carnival is mandatory for all Representative Umpires.
- At the State Titles, umpires are transported by bus to and from their motel and to venue for the three days of competition. The bus will leave Newcastle on Friday early afternoon so that all can settle into their room before dinnertime. Umpires are assigned to rooms with

two or three of their co-umpires. Umpires must be fit and ready for each of the three days of the Titles.

- Breakfast and the evening meal will be organised by the Association and will be attended by all representative personnel. The lunches/snacks will be organised by a group of Newcastle volunteers, the food personnel, and will be in the team tent at the Titles.
- If any underage umpire is to take medication at carnivals or the State Titles, the medicine with written instructions and parent authorisation (if required), may be required to be given to the Umpires' Manager for administration and safekeeping.
- Umpires should exhibit pride in gaining the opportunity to represent the Newcastle Netball Association. Tracksuits must be worn on the bus travelling to and from Titles and playing shoes are compulsory at all times. No umpire is to wear any other shoes or footwear other than her/his joggers whilst on the bus. Correct underwear and briefs are essential, and umpires must adhere to all aspects of the uniform code whilst representing Newcastle Netball Association (refer to representative umpire agreement).
- Each umpire is responsible for her/his own evening meal and beverages for each night (this is usually at a nearby club or restaurant) and there is a food cost as determined by NNA for food provided in the team tent over the 3 days.
- As the State Titles are usually conducted a long way from home, and because it extends over three days, umpires need to prepare themselves for all kinds of weather and ensure they have appropriate clothing.
- Umpires are requested to limit luggage to one piece of luggage and a court bag / back pack and ensure that all items are marked with name/phone number.

NOMINATIONS TO REPRESENT

1. Nomination for Umpires' Managers and for representative umpires at Senior and Junior State Titles are aligned with the Representative nominations. Successful nominees will be informed of their appointment. A copy of the nomination form is attached. A copy of the nomination form is attached.
2. Successful Umpires' Managers and umpires will sign a 'Representative Umpire's Agreement' form, a copy of which is attached.
3. Both selected Umpires and Managers will sign a 'Representative Medical Form', a copy of which is attached.
4. Umpires who nominate for Senior and/or Junior State Titles are to attend a meeting with Senior and Junior State Titles Managers after being appointed, so that the level of commitment and expectations as an NNA Representative Umpire is explained. Umpires are

encouraged to read the representative agreement prior to nominating which may be located on the NNA website or by request.

5. Umpires wishing to nominate for Senior and/or Junior State Titles must have been a member of NNA a minimum of two (2) years.

UMPIRE'S PHYSIOTHERAPIST ASSESSMENT

1. All Representative Umpires will be required to attend a mandatory screening by the NNA Physiotherapist, as appointed by the Newcastle Netball Association. A detailed report is prepared and given to the umpire for follow up. This Report will also be forwarded to the Umpires' Manager.
2. This screening is to be undertaken on the same day as NNA registration day.
3. If the umpire chooses not to use the preferred physiotherapist, it is expected that the umpire's chosen physiotherapist communicates diagnosis and treatment plan with the NNA preferred physiotherapist.

REPRESENTATIVE UMPIRES' MANAGER FORM

Nominations are called for the position of Representative Umpires' Manager for both Senior and Junior State Titles.

Please print and complete this form and return to the Umpires' Convener at the Umpires' Office, National Park by the close of nominations by 5.00pm on Saturday, _____ (insert date).

I wish to nominate for the position of Representative Umpires' Manager at Junior State Titles to be held on the June Long Weekend _____ (insert year).

I wish to nominate for the position of Representative Umpires' Manager at State Age _____ Titles to be held on the first weekend of the July school holidays _____ (insert year).

Name: **Badge**.....

Address:

.....

Phone:(Home).....**Work**.....**Mobile**.....

E-mail:

Signature:

Date:

REPRESENTATIVE AGREEMENT FOR REPRESENTATIVE UMPIRES

Newcastle Netball Association Representative Umpires will be selected on their fitness and presentation as well as their qualifications. The following criteria is to be met, and once selected, umpires are expected to adhere to the agreement for the entire representative season.

Selected umpires must:

- a) Be responsible to the Umpires' Manager and Junior and/or Senior State Coordinator (where applicable)
- b) Be accommodated at the same place (wherever practicable). Bookings shall be made by the NNA Secretary.
- c) Travel together to and from the city or town in which the matches are played. Transport arrangements shall be made by NNA. No member, without prior permission, shall be allowed to leave the travelling party.
- d) Attend any Representative training session as required by a Coach, or personally arrange for a replacement if unavailable. Notify Umpires' Manager.
- e) Have a level of fitness that enables him/her to keep up with play on every game allocated to the umpire at State Titles i.e. 6 games each day for 3 days. The umpire may wish to attend some pre-State Titles fitness sessions.
- f) Immediately notify the Umpires' Manager if experiencing health, injury or other medically-related problems. An umpire's physical fitness is at the sole discretion of the NNA Medical Personnel who shall advise the Umpires' Manager.
- g) Complete and return the medical forms to the Umpires' Manager.
- h) Undertake a physical assessment with the NNA preferred physiotherapist.
- i) Wear white clothing each day of the Titles/Carnival/State league competition. As you are representing NNA, your attire must reflect your pride in this. Skirts, shorts, shirts, shoes and should be in good repair, clean and white at all times. It is advisable to take more than one set of gear to the Titles.
- j) Report each morning of the State Titles to Umpires' Control to receive your fixtures for the day.
- k) Be punctual and give of his/her best at all times.
- l) Pay any personal fine, payable to Netball NSW, if he/she fails to umpire in accordance with the umpiring fixture/rules and regulations.
- m) Wear the NNA track pants and white jacket with a white shirt, socks and joggers (no thongs, slippers etc) to the State Titles and to and from the motel to the grounds.
- n) Be available to attend Carnivals and State League Region 2.
- o) Wear the 'Travelling and Walking Out' Uniform:-
 - Newcastle Netball Association track pants
 - Umpires' white jacket (with green insert)
 - White netball shirt
 - Netball shoes and white socks
 - Bottle green jumper/Registered sloppy joe

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AGREEMENT

I _____ have read the Agreement and agree to carry out my duties to the very best of my ability, in a manner which reflects the integrity and reputation of NNA at all times during the Representative season and at the State Titles.

Signature _____ **Date** _____

Witnessed by _____ **(Umpires' Manager)**

REPRESENTATIVE UMPIRES' MANAGER AGREEMENT

The Representative Umpires' Manager shall:

- a) Be responsible to the State Titles Coordinators
- b) Inform selected umpires of the details (name, address and contact numbers etc) of their accommodation at State/Titles.
- c) Inform all selected umpires of transport arrangements, including time and place of departure, and that all travel umpires will travel together to and from the city or town in which the matches are to be played. No member shall be permitted to leave the travelling party without prior written permission.
- d) Ensure all umpires have the correct travelling uniform and appropriate white clothing for the Titles.
- e) Report any injury or illness to the Umpires' Control and to the State Titles Coordinators. If an umpire requires hospitalisation, the Umpires' Manager may be required to accompany the umpire to the hospital.
- f) Collect any/all levies applicable to the Representative Umpires.
- g) Wear the Newcastle Netball Association track pants, white umpires' jacket, white shirt, white socks, joggers etc when travelling to the State Titles, to and from the motel and the grounds, Carnivals and Regional League games. Enjoy the weekend!

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AGREEMENT

Please complete and return to the State Titles Coordinator who will provide you with a copy of this agreement after signing.

I have read the Representative Umpires' Manager Agreement and agree to abide it.

SIGNED _____ **DATE** _____